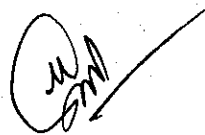


MINUTES OF THE 80th MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 3rd DECEMBER, 2013, UNDER THE CHAIRMANSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 80th Meeting of the Empowered Committee (EC) for Multi-sectoral Development Programme (MsDP) was held on 3rd December, 2013 under the Chairmanship of Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs) received from State Governments of West Bengal. The representatives of Deptt. of HRD, The Officials from State Governments of West Bengal attended the meeting through video conferencing. A list of officials present in the meeting is annexed as annexure - I.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of



a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.

4. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira Awas Yojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

4.1. **Aganwadi Centre:** Where ever Aganwadi Centre has been approved, it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets and space for children to play, with drinking water facility.

5. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

6. **Utilisation Certificate:** For release of second installment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next installment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to be



accompanied by QPR showing physical progress, photographs as proof of the work in progress and the phasing of funds for the release sought. The Utilization Certificates of the 2nd instalment should also be submitted by the States/UTs to the Ministry.

7. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.

8. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

9. **Display boards:** Para 19 of the scheme of MsDP provides for a 'display board' which should have— Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

10. **General conditions applicable to projects approved by the Empowered Committee**
For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

Approval of the State department concerned/Mission Director for Centrally Sponsored Scheme (CSS) concerned have covered the following –

- (a) **Need** for having the proposal sanctioned under MsDP.



- (b) **Duplication has been eliminated.**
- (c) Proposal is as **per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines** concerned.
- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) **Estimates have been prepared as per Schedule of Rates (SOR)** of the State Government and have been **approved by a competent engineering department** of the State Govt.
- (f) **Staff is available** for functioning unit or will be provided for new unit.
- (g) **Recurring expenditure** would be provided by the State Government.
- (h) **Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.**

11. **Review meetings of Oversight committee in State, and State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. The State level committee also acts as the Oversight Committee for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

12. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in digital format sent by email to **Shri U.K. Sinha, Under Secretary in the Ministry-ujjwal.sinha@nic.in** . The photographs are required for release of second installment.

13. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Government was impressed upon to propose the locations of projects under MsDP accordingly.



(West Bengal)

14. Proposal of ITIs

The Empowered Committee discussed the progress of construction of 18 ITIs sanctioned during 2012-13 on the benchmark cost. While approving the proposals of ITIs, it was decided by the EC that if the cost as per the DPR is within plus-minus 10% of the benchmark cost approved by the Empowered Committee, the State Govt. would send a proposal to the Ministry for the revised cost. Now the State Govt. has submitted the DPRs of 7 ITIs with the cost which is much more than 10% of the benchmark cost. The Govt. of West Bengal requested to approve and release the excess proposed amount while releasing the 2nd instalment of ITIs. The EC made it clear that these ITIs were sanctioned during 2012-13 and the DPR should have been submitted much earlier during 2012-13 only. Now the programme has been restructured and block-wise concept has been adopted. Tentative allocation for the blocks have also been done. Therefore, it is not possible to agree to the release of whole excess amount to the State Govt. However, EC agreed that if the State Govt., so proposes the Ministry can release 10% of the benchmark cost in addition to the approved amount of the ITIs. If, further, expenditure is to be incurred the State Govt. will have to bear the cost as State contribution.

Further, the current proposal for ITIs (10nos.) at the rate of Rs.9.26 crore was discussed. The representative of Ministry of Labour & Employment pointed out that there are so many components in the model DPR – like provision of roads, boundary wall etc. – which has enhanced the cost and may not be acceptable. The EC requested the State Govt. to rationalize the cost and keep it upto 5 crore and adhering to the NCVT norms for the trades proposed. If more money is required the State Govt. will have to bear the cost. It was also pointed out that if the block where the ITIs would be proposed, does not have sufficient amount to meet the cost of ITI, the required money may be adjusted from the allocation of other blocks of the district keeping the total allocation of district same as before. The suggested/allocation may be intimated to the Ministry immediately.

15. SKILL DEVELOPMENT

The proposal submitted by the Govt. of West Bengal for Skill Development Programme for minorities through Alliah University was discussed at length. The Empowered Committee (EC) wanted to know why the Govt. of West Bengal is not managing the training programme directly and why through Alliah University. EC also wanted clarification regarding process of selection of the University for the purpose. The EC observed that the agencies for skill training should be selected in a transparent manner keeping in view their manpower, capacity of training, organizational structure and links with the industries for placement of skilled condition. A Memorandum of Understanding (MOU) may be signed by the State Govt. with the agencies also.

The EC further observed that the selection of trades and duration of training etc. should be as per the norms of DGET. After training, the candidate should be given certification by an



organization recognized by NCVT for this purpose. The training institute should also guarantee 75% employability of the trained candidates. The State Govt. assured to address the issues and send proposal again.

16. The EC took note of the following information furnished by the State Govt. regarding availability of land, cost etc. as given below:

- All the projects have the SLC approval.
- It has been ensured that all the locations proposed have 25% minority population in its catchment area.
- Land for all the construction activities is available.
- The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
- The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Government.

17. The EC considered the project proposals submitted by the State Govt. of West Bengal in respect of Minority Concentration Blocks (MCBs) of 2 districts namely, Howrah and Darjeeling of West Bengal identified for implementation of MsDP during 12th Five Year Plan under restructured MsDP and decided to approve the projects as given below subject to the terms and conditions mentioned in the minutes, and also decided to release the 1st instalment of 50% of the central share for implementation of the projects so approved.

1. Howrah District

Domjur Block

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres (Bankra-I & II, kolora I- & II, Dakshin Jhapordah and Parbatipur GPs)	75:25	9	6.90	46.58	15.53	62.10	23.29
2	ACRs in Primary school (Bankra-I & II, kolora I- & II, Makardah-I and Parbatipur GPs)	65:35	39	4.29	108.75	58.56	167.31	54.37
4	Const. of School Bhawan/SSK Building(Primary School) (Domjur, Salap-II, Makardah-II)	75:25	3	20.00	39.00	21.00	60.00	19.50
6	Cons. Of Health Sub centre (Bankra-I)	75:25	1	15.00	11.25	3.75	15.00	5.63
	Total				205.58	98.84	304.41	102.79

**2. Darjeeling District
Kalimpong-I Block**

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres (Nimbong, Teesta, & Sindepong GPs)	75:25	6	6.90	31.05	10.35	41.40	15.52
2	ACRs in Primary school (Nimbong, Pabringtar, & Sindepong GPs)	65:35	7	5.99	27.25	14.68	41.93	13.63
4	Cons. Of SSK school Bhawan(Primary School) (Teesta & Tashiding GPs)	65:35	2	12.00	15.60	8.40	24.00	7.80
5	Computer room in Zambak Primary school, Dungra GP	75:25	1	6.00	4.50	1.50	6.00	2.25
6	Cons. Of Health Sub centre (Nimbong, Pabringtar, & Sindepong GPs)	75:25	4	15.00	45.00	15.00	60.00	22.50
Total					123.40	49.93	173.33	61.70

Kalimpong-II Block

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres (Sakyong, Gitdabling, Pedong & Kagay Gps)	75:25	13	6.90	67.28	22.43	89.70	33.64
2	ACRs in Primary school	65:35	52	5.99	202.46	109.02	311.48	101.23
3	Cons. Of Health Sub centre	75:25	11	15.00	123.75	41.25	165.00	61.88
Total					393.49	172.69	566.18	196.74

Jorebunglow Sukhiapokhri Block

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres	75:25	42	6.90	217.35	72.45	289.80	108.68
2	ACRs in Primary school	65:35	61	5.99	237.50	127.89	365.39	118.75
Total					454.85	200.34	655.19	227.43

Kurseong Block

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres	75:25	12	6.90	62.10	20.70	82.80	31.05
2	ACRs in Lower Primary school (Garidhura, Tindharia, Bandakheti & Pateel Pry school)	65:35	4	5.99	15.57	8.39	23.96	7.78
3	School building in Primary & Middle school	65:35	7	12.00	54.60	29.40	84.00	27.30
	Total				132.27	58.49	190.76	66.13

Rongli-Rongliot Block

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres	75:25	27	6.90	139.73	46.58	186.30	69.86
2	ACRs in Lower Primary school	65:35	22	5.99	85.66	46.12	131.78	42.83
	Total				225.39	92.70	318.08	112.69

Gorubathan Block

								Rs. in lakh
S.No	Name of Projects	Sharing ratio	Unit	Unit cost	Central share	State share	Total cost	1st instalment to be released
1	Aganwadi centres	75:25	31	6.90	160.43	53.48	213.90	80.21
2	ACRs in Lower Primary school	65:35	12	5.99	46.72	25.16	71.88	23.36
3	Cons. Of Health Sub centre	75:25	3	15.00	33.75	11.25	45.00	16.88
4	Cons. Of sanitary latrine for boys and girls at Chottamangzing K.C. Junior School	50:50	1	5	2.50	2.50	5.00	1.25
	Total				243.40	92.39	335.78	121.70

3. Kolkata District

Construction of 101 units of AWCs were approved for Kolkata district in 22nd and 52nd EC meeting and 1st instalment for Rs.152.00 Lakh was released. However, the State proposed to drop 38 AWCs costing Rs.115.00 lakh due to land problem. The Empowered Committee in its 67th EC meeting approved 33 computer units of IT Enabled Computer Education with the central share of Rs.56.93 lakh.

The State Govt. further proposed the projects for balance amount of Rs.58.07 lakh. The EC considered the projects and accorded approval as per following:

Name of Projects	Sharing ratio	Unit	Unit Cost	Central Share	State share	Total Cost	1 st instalment already released
Up-gradation of Garden Reach Maternity Home under MsDP scheme (M.P. 73.22%)	75:25	1	95.70	58.07	43.63*	75.90	29.03

***This includes State share of Rs.23.93 and State contribution of Rs.13.70 as the balance amount was only Rs.58.07.**

