

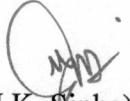
No. 3/71/2013-PP
Government of India
Ministry of Minority Affairs

11th Floor, Paryavaran Bhavan,
C.G.O. Complex, Lodhi Road,
New Delhi – 110003
Dated: 04/03/2014

OFFICE MEMORANDUM

Subject: Minutes of the 84th meeting of the Empowered Committee held on 20.02.2014. under the Chairmanship of Secretary, Ministry of Minority Affairs to consider and approve the Multi-sectoral Development Programme Plans of Assam, Uttar Pradesh, Odisha and Bihar.

The undersigned is directed to forward herewith minutes of the above mentioned meeting of Empowered Committee held on **20.02.2014** under the Chairmanship of Secretary (Minority Affairs) for information.


(U.K. Sinha)

Under secretary to the Govt. of India
Telephone: 24364283

To:

1. Ministry of Finance, (Secretary, Department of Expenditure), North Block, New Delhi.
2. Advisor (Social Sector), Planning Commission, Yojana Bhawan, New Delhi
3. Secretary, Department of School Education & Literacy, Ministry of HRD, Shastri Bhawan, New Delhi.
4. Secretary, Department of Higher Education, Shastri Bhawan, New Delhi.
5. Secretary, Ministry of Women and Child Development, Room No. 602, Shastri Bhawan, New Delhi.
6. Secretary, Department of Drinking Water and Supply, Paryavaran Bhawan, CGO Complex
7. Secretary, Ministry of Rural Development, Krishi Bhawan, New Delhi.
8. Secretary, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi
9. Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi

Copy for necessary action:

1. Secretary, Minority Welfare Department & Wakf, 4th Floor, Bapu Bhawan, Sachiwalaya, Lucknow.
2. Secretary & Commissioner, Minority and OBC Welfare Department, Govt. of Odisha, Odisha Secretariat, Bhubaneswar - 751001.
3. Secretary & Commissioner, Welfare of Minority & Development Department, Govt. of Assam, Dispur-781006.
4. Secretary, Minority Welfare Department, Barrack no. 6, Main Secretariat, Govt. of Bihar, Patna

F.No. 3/71/2013-PP
Ministry of Minority Affairs
Govt. of India

MINUTES OF THE 84th MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 20th FEBRUARY, 2014 UNDER THE CHAIRMANSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 84th Meeting of the Empowered Committee (EC) for Multi-sectoral Development Programme (MsDP) was held on 20th February, 2014 under the Chairmanship of Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs)/Minority Concentration Towns (MCTs) received from State Governments of Assam, Uttar Pradesh, Odisha and Bihar. The representatives of Deptt. of Drinking Water and Sanitation and Ministry of Human Resource Development attended the meeting. The officials from State Governments also attended the meeting through video conferencing. A list of officials present in the meeting is annexed as annexure - I.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and



avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.

4. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira AwasYojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

4.1. **Aganwadi Centre:** Where ever Aganwadi Centre has been approved, it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets and space for children to play, with drinking water facility.

5. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

6. **Utilisation Certificate:** For release of second installment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next installment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to be accompanied by QPR showing physical progress, photographs as proof of the work in progress and the phasing of funds for the release sought. The Utilization Certificates of the 2nd instalment should also be submitted by the States/UTs to the Ministry.

7. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which



funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.

8. **Inclusion of Members of Parliament in State and district level committees:**

Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

9. **Display boards:** Para 19 of the scheme of MsDP provides for a 'display board' which should have- Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

10. **General conditions applicable to projects approved by the Empowered Committee**

For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

Approval of the State department concerned/Mission Director for Centrally Sponsored Scheme (CSS) concerned have covered the following –

- (a) **Need** for having the proposal sanctioned under MsDP.
- (b) **Duplication has been eliminated.**
- (c) Proposal is as **per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines** concerned.



- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) **Estimates have been prepared as per Schedule of Rates (SOR)** of the State Government and have been **approved by a competent engineering department** of the State Govt.
- (f) **Staff is available** for functioning unit or will be provided for new unit.
- (g) **Recurring expenditure** would be provided by the State Government.
- (h) **Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.**

11. **Review meetings of Oversight committee in State, and State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. The State level committee also acts as the Oversight Committee for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

12. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in digital format sent by email to **Shri U.K. Sinha, Under Secretary in the Ministry- ujjwal.sinha@nic.in** . The photographs are required for release of second installment.

13. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Government was impressed upon to propose the locations of projects under MsDP accordingly.



Item No. (A) Assam

14. In 68th Empowered Committee (EC) meeting, the project proposals of Assam were discussed. During the meeting it was observed by the EC that out of Rs. 469 crore released by the Ministry, only Rs. 283 crore has been released by the State Govt. to the districts and Rs. 186 crore remains parked at the state Govt. Funds released by this Ministry as far back as 2011, also have not been released by the State Govt. to the implementing agencies. Three districts namely; Darrang, Kokrajhar and Chirang have not received any fund so far under this programme. This had brought the entire programme in the State of Assam to a grinding halt. Hence, Empowered Committee decided that the project proposals might be considered after sometime observing the course of action the Govt. of Assam taken and the situation becomes better.

Now, the Govt. of Assam has informed vide their letter no. 138/2013/40 dated 7th December, 2013 that out of Rs. 468.09 crore released by the Ministry, Rs. 466.99 crore has been released by the State Govt. to the districts and Rs. 1.10 crore remains to be released to MCDs of Cachar & Bongaigaon. During the EC meeting, it was informed that whole amount has been released to concerned districts.

The EC enquired about the Status of construction of IAY which was sanctioned during 11th Plan and found that the progress was not satisfactory. Therefore, EC decided to consider the project proposals of education sector only. Mainly the project proposals in this sector related to construction of Additional Class Rooms (ACRs). It was informed by the State Govt. that the proposed ACRs are the Govt. schools only. However as some of the ACRs have been taken by SSA/RMSA, the list of ACRs needs revision. EC decided to furnish the revised list. As such lists from Kokrajhar, Morigaon, Lakhimpur, Goalpara and Barpeta have been furnished. It is observed that all the blocks have proposed one ACR in each school. It is evident that the list has been prepared mechanically and it is not need based. Therefore, EC directed the State Govt. to furnish the list of Govt. schools with actual requirement of ACRs.

Following clarifications/certifications has been received from the State Government in the format prescribed earlier:



1. The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
2. It has been ensured that there is no duplication of the work with any scheme of the Central Government or a State Government and the concerned Director/Mission Director has been consulted in this regard.
3. The land for all the construction activities is available.
4. The maintenance and the recurring cost related to the assets proposed in this Plan will be borne by the State Government.
5. The plan proposal has been recommended by the State Level Committee for PM's New 15 Point Programme.
6. It has been ensured that all locations proposed have atleast 25% minority population.

The EC considered the project proposals and approved the projects as given below subject to the terms and conditions mentioned in the minutes, and also decided to release the 1st installment maximum up to 50% of the Central share for implementation of the projects approved:-

1. Hailakandi District:-

Sl. No.	Name of the Block		Name of projects	Sharing Ratio	Unit	Unit cost	Central share	State Share	Total Cost	Maximum 1 st installment
1	Lala	1	Girl's Hostel (100 Bedded) at Lala Muller Multipurpose Higher Secondary School	100:00	1	159.58	159.58	--	159.58	79.79
1	Hailakandi	1	Girl's Hostel (100 Bedded) at Public Higher Secondary School and Goaliper Senior Madarsa	100:00	2	159.58	319.16	--	319.16	159.58
	Grand Total						478.74		478.74	239.37

Item No. (B) Odisha

A proposal received from Govt. of Odisha for construction of 6 ITIs in 5 districts costing Rs 9.10 crore including Capital Cost of 5.90 crore (Civil Works) and 3.20 crore (Furniture, Plant and Machinery) was discussed in EC meeting. The EC observed that there is no DPR for the ITIs nor it has been certified by the Department of Technical Education that the proposed ITIs are as per norms of NCVT. It was also observed.

The EC requested the State Govt to prepare a DPR for the ITI and to rationalize the cost and keep it upto 5 crore. If more money is required the State Govt. will have to bear the extra cost. The EC further suggested that the DPR should be at per the NCVT norm and a certificate to this effect should be obtained from Department of Technical Education. It was also pointed out that if the block/town where the ITI would be proposed, does not have sufficient amount to meet the cost of ITI, the required money may be adjusted from the allocation of other blocks of the district keeping the allocation of the district same as before. The suggested allocation may be intimated to the Ministry immediately.

Item No. (C) Uttar Pradesh

- (i) **Meerut District:** The proposal of Mahila Degree College at Siwalkhas in Janikhurd Block of Meerut District was considered by the Empowered Committee. The Principal Secretary, U.P. Govt informed that said Degree College will cater to the needs of the girls students of all other blocks of Meerut district. It will be a milestone for girl's education in the district. Further the location has 81.70% minority population and the land is also available for the project. Since the project is beneficial for whole district, fund adjustment from other blocks of the district may be done.

The EC decided to approve the project as given below subject to the terms and conditions mentioned in the minutes, and also decided to release the 1st installment maximum up to 50% of the Central share for implementation of the project so approved:-



(ii) Janikhurd Block

(Rs. in lakh)

S.No	Name of projects	Sharin g ratio	Unit	Unit cost	Centra l share	State Share	Total Cost	Maximum 1 st installment
1	Mahila Degree college at Siwalkhas	67:33	1	477.5 0	319.93	157.57	477.50	159.97
	Total				319.93	157.57	477.50	159.97

Necessary adjustment in the tentative allocation of blocks was agreed to.

Item No. (D) Bihar

Govt. of Bihar had submitted alternate proposals for Katihar and Araria districts in lieu of various projects approved in 11th Five Year Plan wherein the details about the project and the number of units to be dropped were not mentioned. State Govt. was advised to come again with proper details and justification.

The meeting ended with a vote of thanks to the Chair.

