



CENTRAL WAQF COUNCIL

(Ministry of Minority Affairs, Government of India)

Telephone No.011-29562146, 47
Fax: 011-29562137
Website: www.centralwaqfcouncil.gov.in
E-mail : secycwc.wakf@nic.in

Central Waqf Bhawan
P-13 & 14, PushpVihar,
Sector-6, Saket,
Opposite Family Court,
New Delhi -110 017
Dated:13th February'2017

F.No.55(1)2009-CWC(CCF)

To

1. The Director,
National Institute of Labour Economics Research and Development, New Delhi
2. The Director,
Centre for Market Research and Social Development, Delhi
3. The Director,
Indian Council of Social Science Research, Delhi
4. The Director,
Institute of Public Auditors, Delhi
5. The Director,
Management Development Institute, Gurgaon
6. The Director,
Delhi School of Management, Delhi
7. The Director,
Indian Institute of Public Administration, Delhi
8. The Director,
Indian Institute of Planning and Management (IIPM), Delhi
9. Prof, Khitij Gupta,
Officiating Director,
Indian Institute of Technology (IIT), Delhi
10. Shri Harsh kumar,
Director, National Institute of Financial Management (NIFM), Faridabad

Subject - Impact evaluation study of the Scheme of "Computerization of the records of State Waqf Boards"- regarding.

Sir,

I am directed to state that Central Waqf Council, Ministry of Minority Affairs, Government of India is implementing the scheme of "Computerization of the records of State Waqf Boards". The term of the scheme is till 31.03.2017. Hence, CWC intends to get the impact evaluation study of the scheme. The copy of the scheme guidelines is enclosed as Annexure- I for perusal.

2. The bid document containing Term of Reference (TOR) is enclosed at Annexure – II.
3. Being reputed Institutions in this field, you are requested to quote your rates for the above mentioned work.

Encl. as above

Yours faithfully,


(B. M. JAMAL)
Secretary

Copy to:

1. Shri Jan-e-Alam *J.A.S*
Joint Secretary(Waqf)
Ministry of Minority Affairs
11th Floor, Pt.Deendayal A.Bhawan
CGO Complex, Lodhi Road,
New Delhi-110003
2. Shri Naeem Ahmed
Technical Director,NIC &
National WAMSI Project Coordinator
NIC HQRS
Room No.359, A3B4 Bay,A-Block,
CGO Complex, Lodhi Road,
New Delhi-110003

File No. 55(1)2009-CWC(CCF)

Government of India

Central Waqf Council

Ministry of Minority Affairs

Invitation for Request For Proposal (RFP) for engaging Consultant/ Agency for conducting impact evaluation study of the Scheme of “Computerization of the records of State Waqf Boards”- regarding.

Central Waqf Council, Ministry of Minority Affairs (CWC) invites Request For Proposal(RFP) from interested Consultants/ Agencies for conducting impact evaluation study of the Scheme of “Computerization of the records of State Waqf Boards”. The copy of Scheme guidelines is enclosed.

PART I: GENERAL TERMS

1. GOALS OF THIS REQUEST FOR PROPOSAL (RFP)

The objective of this RFP is to solicit proposals from the interested bidders for participation in a bid process for selection of Consultants/ Agency to aid the Central Waqf Council for conducting impact evaluation study of Scheme of “Computerization of the records of State Waqf Boards”.

2. RFP ISSUING AUTHORITY

This RFP is issued by the CWC for Selection of an agency for evaluation study of the scheme. CWC reserves the right to reject any or all the bids without assigning any reason.

1.	Project Title	Impact Evaluation Study of the Scheme of “Computerization of the records of State Waqf Boards”.
2.	Contact Person	Shri B.M. Jamal Secretary Central Waqf Council, Ministry of Minority Affairs Central Waqf Bhawan P-13 & 14, Pushp Vihar, Sector-6, Saket, New Delhi-110017 Phone: 011-29562146/47 Mail-id:secycwc.wakf@nic.in
3.	Contact Person (Alternate)	Shri. Md.Khurshid Warsi Shri Dillip Kumar Mallik Central Waqf Council, Ministry of Minority Affairs Phone: 011-29562146/47 (Extension No.220,209)
4.	Website	www.centralwaqfcouncil.gov.in www.minorityaffairs.gov.in

3. TENTATIVE CALENDAR OF EVENTS

The following table enlists important milestones and timelines for completion of bidding activities:

S. No.	Date and Time	Date & Time (DD-MM-YYYY)
1.	Last date for Submission of proposal	28.02.2017 (3.00p.m.)
2.	Opening of Bid	28.02.2017 (4.00p.m.)

The Representative of Consultants/ Agencies who apply against the tender notice will be allowed to remain present on the day of opening of bid.

4. VENUE AND DEADLINE FOR SUBMISSION OF PROPOSALS

Proposals, complete in all respects as specified in the RFP document, must be submitted to CWC at the address specified above in Section 2. CWC, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing an addendum to be made available on the CWC website, in which case all rights and obligations of CWC and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

PART II: SCOPE OF SERVICES

5. GENERAL BACKGROUND

The Waqf Properties are spread out all over the country but even the basic survey of Waqf properties have not been done in most states. There is hardly any development of Waqf properties and a very substantial income that the Waqf Properties could have generated for the welfare schemes of the community are lost because of non-development and large scale encroachment of Waqf Properties. Therefore, to streamline record keeping, introduce transparency, and to computerize the various functions/ processes of the Waqf Boards and to develop a single web based centralized application, Joint Parliamentary Committee on Waqf, in its Ninth Report, recommended computerization of the records of the State Waqf Boards and Central financial assistance to the these Boards.

Accordingly, this scheme was formulated in 2009 and further continued in 12th Five Year Plan till March, 2017. The Scheme contains 3 Phases. The 12th Five Year Plan is at its end and Phase 1 of the Scheme has not been completed so far. Slow progress in the implementation of the Scheme is attributable to lack of active participation from State Waqf Boards. In order to ascertain as to whether continuation of this Scheme beyond 12th Five Year Plan would be beneficial to State Waqf Boards in any way, CWC, Ministry of Minority Affairs intends to know the impact of the scheme on the working of the State Waqf Boards.

6. TERMS OF REFERENCE (TOR):

The terms of reference for the Consultant/Agency will include the following:

Task to be carried out by the Consultant/Agency

- I- Whether the Scheme has met all its objectives.
- II- Challenges being faced by State Waqf Boards in implementation of the Scheme.
- III- Whether the Scheme needs any modification.
- IV- How effective is the operation of the Scheme in the State/ UT Waqf Boards.
- V- Whether the Scheme may be continued further. If so, what should be the duration of the Scheme?

7. TIME FRAME:

The time period for submission of final report is 27.03.2017.

PART III: BIDDING TERMS AND PRE-QUALIFICATION CRITERIA

8. RIGHTS TO THE CONTENT OF THE PROPOSAL

For all the bids received before the last date and time of bid submission, the proposals and accompanying documentation of the proposal will become the property of CWC and will not be returned after opening of the proposals. CWC is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the bidders. CWC shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure

9. ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS

By submitting a proposal, each bidder shall be deemed to acknowledge that it has carefully read all sections of this RFP, including all forms, schedules and annexure hereto, and has fully informed itself as to all existing conditions and limitations.

10. EVALUATION OF PROPOSALS

The bidder's Proposals in the bid document will be evaluated by the Evaluation Committee as per the requirements specified in the RFP and adopting the qualification criteria spelt out in this RFP. The Bidders are required to submit all required documentation in support of the qualification criteria specified (e.g., detailed project undertaken and completion certificates, client contact information for verification if desired so by Central Waqf Council, profiles of project resources and all others) as required for evaluation.

11. LANGUAGE OF PROPOSALS

The proposal and all correspondence and documents shall be written in either Hindi or English.

12. ELIGIBILITY CRITERIA

The following categories of Research organization are eligible to participate in bid:-

- i) Research Organizations/ Institutions/ Councils.
- ii) Registered Civil Societies under Societies Registration Act.
- iii) Universities including Deemed Universities recognized by University Grant Commission (UGC).
- iv) Reputed Institutions of higher learning.
- v) Autonomous Bodies.
- vi) Reputed Market Research Agencies and Registered Bodies of professionals.

The organization/ firm should have experience of conducting at least five projects of impact evaluation study of Government Schemes.

The organization/ firm should have a team of 35 members or more.

13. DOCUMENTARY EVIDENCE TO BE SUBMITTED TO SUPPORT ELIGIBILITY

- a) Contract/work orders indicating the details of assignment, client, value of assignment, date and year of award.
- b) Detailed resume of the team leader and team members indicating the details of qualifications and professional experience
- c) Completion certificates of previous projects undertaken (Desirable). In case the organization is not able to submit completion certificates, submission of complete contact details (Telephone no, address, organization name) of the contact person where the work has been done is mandatory.

II. FINANCIAL PROPOSAL CONTENT

1. Financial proposal (In Indian Rupees) should be in the form of a lump sum amount inclusive of all taxes for the entire Scope of Services.
2. The lump sum quote should be inclusive of all expenses which the consultant may incur while executing the assignment including Travel, Boarding and Lodging as required.
3. No conditional proposals would be acceptable to CWC.

14. ARBITRATION

Any dispute arising during execution of the project will be referred to the Arbitrator duly appointed by the Ministry of Minority Affairs and whose decision will be final and acceptable to all parties. Venue of the arbitration will be New Delhi and will be governed by provisions of the Indian Arbitration & Reconciliation Act.

15. DATE FOR SUBMISSION OF PROPOSAL

The last date for submission of proposal is 28.02.2017 up to 3 PM. Bidders should mention "Scheme of Computerization of the records of State Waqf Boards" on top of the envelopes containing RFP and should be addressed to:

Shri B. M. Jamal,
Secretary,
Central Waqf Council,
Ministry of Minority Affairs,
P-13 & 14, Sector-6, Pushp Vihar,
Opposite family Court, Saket,
New Delhi-110017

Fax : 24369216
24369217
24364285



सत्यमेव जयते

भारत सरकार
अल्पसंख्यक कार्य मंत्रालय
Government of India
Ministry of Minority Affairs

F.No.14/51/2011-Waqf

11 वॉ तल, पर्यावरण भवन, सी.जी.ओ. कॉम्पलेक्स,
लोधी रोड, नई दिल्ली-110 003
11th Floor, Paryavaran Bhawan, C.G.O. Complex,
Lodhi Road, New Delhi-110003

Dated: 11th August, 2014

To

Principal Secretary,
Minority Welfare Department,
All State/UT Governments

Sub: Revised guidelines of the Scheme of "Computerization of records of State Waqf Boards".

Sir,

I am directed to inform that it has been decided with the approval of competent authority to continue the Plan Scheme of Computerization of records of State Waqf Boards during 12th Plan period to complete the remaining work of Phase-I of the Scheme. The Central Waqf Council has been designated the Nodal agency to undertake the balance work under Phase-I by hiring outsource agency in accordance with the instructions contained in GFR-2005 and guidelines issued by Ministry of Finance from time to time. A copy of the revised guidelines of the Scheme is also enclosed.

2. The State/UT Government are requested to issue necessary directions to their State/UT Waqf Boards for completion of the Phase-I of the Computerisation Scheme in a time bound manner.

Encl: A/a.

Yours faithfully

Gul.

(Mohd. Afzal)

Director (Waqf)

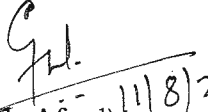
Ph: 011-24364314

11-8-2014

Comtd/-

Copy to:

1. Chief Executive Officer, All State/UT Waqf Boards.
2. Secretary, Central Waqf Council, 14/173, Jamnagar House, Shahjahan Road, New Delhi-with the request to take further necessary action.
3. ✓ Shri Gautam Ghosh, Deputy Director General, National Informatics Centre, CGO Complex, New Delhi.


(Mohd. Afzal) 11/8/2017
Director (Waqf)
Ph: 011-24364314

**SCHEME FOR COMPUTERIZATION OF RECORDS OF THE STATE WAQF
BOARDS DURING 2012-2017 (12TH PLAN)**

(CONTINUATION DURING XIIIth FIVE YEAR PLAN)



सत्यमेव जयते

**Government of India
Ministry of Minority Affairs**

Scheme for computerization of records of the State Waqf Boards during 2012-2017 (12th Plan)

1. Background

The Joint Parliamentary Committee on Waqf in its 9th Report recommended computerization of the records of State Waqf Boards at an estimated cost of Rs.25 Crore. Accordingly, the scheme was formulated by the Ministry and was launched in December, 2009. Out of three phases, the first phase of scheme was to be completed during XIth Plan Period. However, major part of the scheme has not been completed and, therefore, the scheme is continuing during XIIth Plan Period. An amount of Rs.12.31 crore was released to SWBs during 11th plan. During 12th plan (2012-13 to 2013-14), an amount of Rs.3.86 crore has been released by the Ministry of Minority Affairs.

2. Objective

The Waqf properties are spread out all over the country but even the basic survey of waqf properties have not been done in most States. There is hardly any development of waqf properties and a very substantial income that the waqf properties could have generated for the welfare schemes of the community are lost because of non-development and large scale encroachment of waqf properties. Therefore, to streamline record keeping, introduce transparency, and to computerize the various functions/processes of the Waqf Boards and to develop a single web based centralized application, Joint Parliamentary Committee on Waqf, in its Ninth Report, recommended computerization of the records of the State Waqf Boards and Central financial assistance to the these Boards.

The broad objectives of computerizing the records of the State Waqf Boards are:

- Properties Registration Management
- Muttawalli Returns Management
- Leasing of Properties Management
- Litigations Tracking Management
- Documents Archiving & Retrieval Management
- GIS of Waqf Properties
- Funds Management to Mosques, Durgah, Kabristan, Imams, Muazzins, widows, girls marriages, scholarships, schools, hospitals, Dispensaries, Musafirkhanas, skill Development Centres etc.
- Loans Management for Development of Urban Waqf properties
- Compliance of Right to information Act 2005.

3. The phase-wise objectives of computerization scheme are as under:

Phase 1:

- Cross checking of Waqf data from various computer data base maintained at the state level, such as by Revenue Departments etc.
- Improving office efficiency and preparation of timely reports on various administrative matters.
- Creation of a centralized and web-enabled data base for use by various stake holders.
- Properties Registration Management of Waqf Boards.
- Muttawalli Returns Management system.
- Leasing of Properties Management system.
- Litigations Tracking Management system.
- Documents Archiving & Retrieval Management system.

Phase II: (after evaluation of Phase I & its success)

- GIS of Waqf Properties to develop coordinates to prevent encroachment.
- Funds Management to Mosques, Durgah, Kabristan, Imams, Muazzins, widows, scholarships, schools, hospitals, Dispensaries, Musafirkhanas, Skill Development Centres etc.
- Loans Management for Development of Urban Waqf properties.
- Right to information Act compliance.
- Ensuring timely detection of reports on encroachment of Waqf properties.
- Digitization of all the manual records, deeds and legal documents.
- Standardization and automation of Waqf registers.
- Implementation of a web based centralized application for Waqf Management.
- Any other subject deemed fit for computerization to enhance office efficiency.

Phase III: (Better administration of Waqf Boards)

- Computerisation of other peripheral activities of the State Waqf Boards (Pay and Accounts, Establishment, Administration, CR etc)

4. Scope, Eligibility & Finance:

The scheme of computerization is uniformly applicable across all the 30 State Waqf Boards. The Grant-in-Aid is released to the State/UT Waqf Boards for setting up of Centralized Computing Facility (CCF). It also encompasses a handholding support for two years to hire some computer personnel by State/UT Waqf Boards.

The amount released to NIC is for the development of the software named Waqf Management System of India (WAMSI) and handholding support to the State/UT Waqf Boards for first year. NIC has already launched the web-portal named WAMSI consisting of four modules named Registration, Return, Leasing and Litigation modules. 27 Waqf Boards have set up their CCF and have started entering data in the four modules of the software 'WAMSI'. The Grants-in-Aid for setting up to CCF are yet to be released to Dadra & Nagar Haveli Waqf Board, Jharkhand State Waqf Board and Shia Central Board of Waqfs Uttar Pradesh (UP).

As on 31.03.2014, entry of 2,98,032 of Waqf Properties out of 3,14,422 Waqf estates/waqf properties have been entered in WAMSI on-line Registration Module. Entry of 11,577 waqf properties in WAMSI Return Module, 2,506 waqf properties in WAMSI Leasing Module, and 4,894 waqf properties in WAMSI Litigation Module have also been entered. Further, Pre-digitization work of 61,951 waqf properties has also been completed.

The assistance for setting up CCF under 1st phase of the scheme has been provided to most of the State Waqf Boards except the handholding charges which are yet to be given to the State Waqf Boards. However, it has been noticed that the progress of the scheme is not satisfactory in spite of continuous review and monitoring by the Ministry. Even, Phase-I of the scheme have not yet been completed by most of the SWBs which was to be completed during the 11th Five Year Plan. Thus, SFC in the meeting held on 30-10-2013 and 27-12-2013 and has approved continuing of the scheme during 12th Plan period. Further, to achieve the timeline for completion of the project, it has been decided to discontinue the release of funds directly to SWBs by the Ministry. Now, the funds would be released to CWC for completion of the balance work under Phase-I consisting of setting up of CCF and data entry in all the four modules. The CWC will get the balance work done by hiring some outsource agency. While hiring the agency, the procedure provided in GFR, 2005 and Government guidelines issued from time to time would be strictly followed. As decided in the

SFC meeting, the Ministry of Minority Affairs & Central Waqf Council has signed a MoU highlighting the modalities of the operation of the scheme.

The First phase of the Scheme was formulated at an estimated cost of Rs.22.84 crores. Funds released during 11th Five Year Plan and the first two years of 12th Plan and the year-wise allocation for the remaining duration of the Scheme is as under:

(Rs. in Lakh)

Sl. No.	Year	BE	RE	Funds released
XIth Plan				
1.	2009-10	1000.00	1000.00	806.12
2.	2010-11	1300.00	600.00	362.64
3.	2011-12	500.00	200.00	62.34
	Total:			1231.10
XIIth Plan				
1.	2012-13	500.00	165.00	89.07
2.	2013-14	300.00	300.00	297.89
3.	2014-15	300.00		
4.	2015-16	300.00		
5.	2016-17	300.00		
	Total:			386.96

The year- wise release of funds to CWC, NIC & SWBs is given at Annexure-I. The expenditure incurred during 11th plan and 12th plan (up to March, 2014) and the estimated expenditure during the balance period of the 12th plan is given at Annexure- II. There will be requirement of Rs.664.84 lakhs during the remaining period of 12th Five year plan. The year wise allocation for release of this amount would be as under:

(Rs. in Lakh)

Sl. No.	Year	year wise Allocation
1.	2014-15	100.00
2.	2015-16	300.00
3.	2016-17	264.84

5. The Scheme is expected to be implemented by 12th Five Year Plan. As stated in Para 4 above, data entry in all the four module of WAMASI software has not been completed and thus, the SFC approved the continuance of the scheme during 12th Plan. The CCF has also not been set up in Dadra & Nagar Haveli Waqf Board, Jharkhand State Waqf Board and Shia Central Board of Waqfs, UP.

The balance works under phase-I will be done by hiring some outsource agency by CWC. The outsourced agencies will carry out the following activities during the remaining period of 12th Five Year Plan:-

- a) Data entry in WAMASI on line system and documents scanning & Metadata Entry for importing into WAMASI DMS System by adhering to the guidelines issued by NIC-PMU (Waqf) from time to time, under the overall guidance of State Waqf Board nominated Nodal Officer.
- b) Collection of Waqf Properties Data on the formats compatible with WAMASI on line system from fields; and
- c) Collection of the ownership establishing documents for each Waqf Estates from the Mutawalli, if any

The module wise work to be completed is given below:-

1.	Registration module	=	Approximately lakh Auqaf the figures the SWBs).	(as given	1.53 per by
2.	Return Module	=	As available Board.	per with	actual the
3.	Leasing module	=	As available Board.	per with	actual the
4.	Litigation module	=	As available Board.	per with	actual the
5.	Documents archiving & Retrieval	=	3.16 Lakh Waqf properties.		

The balance work of setting up of CCF and data entry in the four modules will be undertaken as per the following schedule:-

Activity	Target date of completion
Phase-I	
i) Setting up of Centralized Computing Facility (CCF) in remaining three SWBs.	Dec, 2014
ii) Data Entry in WAMSI Registration modules	June, 2015
iii) Data Entry in WAMSI Return module	Dec, 2015
iv) Data Entry in WAMSI Leasing module	May, 2016
v) Data Entry in WAMSI Litigation module	Oct, 2016

6. Implementing Agencies & their roles:

[i] A detailed summary of implementation roles of various stake holders is indicated below.

Sl.No	Stakeholders	Roles
1.	Ministry of Minority Affairs	<ul style="list-style-type: none"> Overseeing the entire project. Fund allocation Resource facilitation Constitution of Steering Committee and Project Management Unit as given below. Implementation facilitator Project Monitoring
2.	State Governments	<ul style="list-style-type: none"> Setting up of State Level Committee for coordination with field departments for effective implementation of this computerization scheme with 2 representatives as experts from outside the Government and one from IT Department. Providing access to other

		<p>relevant databases in the State/UT.</p> <ul style="list-style-type: none"> • Monitoring of progress at State level.
3.	Central Waqf Council	<ul style="list-style-type: none"> • Tendering and other formalities for Selection of outsource agencies. • Releasing of funds to the outsource agency and State/UT Waqf Boards for completion of the balance work. • Evaluation of the Scheme • Implementation agency. • Project management and monitoring under the overall guidance of the Steering Committee. • Implementation facilitator • Facilitator for training of the employees of the CWC & State/UT Waqf Boards on WAMSI in coordination with NIC. • Laisoning, networking and troubleshooting with MoMA, State/ UT Waqf Boards and NIC. • Oversee the reconciliation of data. • Reporting MoMA on implementation of the project on quarterly basis.
4.	State Waqf Boards	<ul style="list-style-type: none"> • Incurring of expenditure as per rules/regulations and meeting implementation deadlines under the broad supervision of the State Coordination Committee. • Implementation of the applications at the state level. • Digitization of existing records. • Providing space for server Room for project implementation • Procurement of hardware and facilitating installation as per instructions from

		<p>NIC/MOMA/CWC.</p> <ul style="list-style-type: none"> • Safe custody and handling of existing records • Facilitating in reconciliation of data to build up a master inventory of all the Waqf properties. • Facilitating on feeding of data online on registration, leasing, litigation, mutawalli returns, income from properties. • Any other job as per advice of MoMA/NIC/CWC.
5.	National Informatics Centre	<ul style="list-style-type: none"> • Implementation of the project (WAMSI) on behalf of MOMA on a turnkey manner. • Assisting engagement of ICT professionals through the outsourced agency wherever necessary. • Project management through PMC • Arranging training for the employees of CWC and SWBs on WAMSI. • Extending technical advice to MoMA, Waqf Boards & CWC.

7. Release of funds

The Central Waqf Council would be the Nodal Agency for implementation of computerization scheme who has been entrusted under the Waqf Act, 1995 to monitor the functioning of the State Waqf Boards. Funds under the Scheme would be released to the Central Waqf Council in two instalments in a year by the Ministry of Minority Affairs which, in turn, would hire some outsource agency for getting the balance work done after following due procedure and guidelines as provided in GFR-2005 and instructions of MoF issued from time to time. CWC would also release funds to the State/UT Waqf Boards where the funds for setting up CCF have not been released. The Utilization Certificate will be forwarded by the Central Waqf Council to the Ministry of Minority Affairs after obtaining these UCs from State Governments in the format provided in the GFR-2005.

8. Responsibilities of the State Governments

The following are the responsibilities of the State Governments:-

- i. Appointment of a full-time CEO;
- ii. Timely audit of the accounts of the Boards as well as regular audit of the accounts of Mutawalli are conducted by the auditors appointed by the Waqf Boards;
- iii. Proper maintenance of law suit register and regular tracking of cases of encroachments of waqf properties;
- iv. Periodical report of retrieval of properties from encroachment and unauthorized occupation on waqf properties to the CWC;
- v. Proper maintenance of waqf register and due preservation of document related to Waqf Deed and Gazette Notification of properties;
- vi. Appointment of Survey Commissioner and time-bound survey of waqf properties and their entry in the relevant land records of revenue or local bodies;
- vii. Timely Constitution of Waqf Board and framing of rules and regulations by the State Governments.
- viii. Assurance for effective participation in the computerization process.
- ix. To constitute a State Level Coordination Committee for effective implementation under the Chairmanship of the Principal Secretary (Minority Welfare).

9. Administrative Expenses

As CWC would be the Implementing Agency, 5% out of 10% earmarked as contingency fund in the scheme would be for administrative and allied cost for use by the CWC. The balance 5% would be used by the Ministry for similar activities as well as the expenditure incurred in connection with monitoring of the scheme. This provision to CWC will also be used for evaluation and monitoring of the scheme, through outside reputed institutions/agencies.

10. Evaluation, Inspection & Monitoring:

The project will be inspected/monitored by CWC and MoMA. However, a Steering Committee at Ministry level, which will be headed by a Joint Secretary, will review the progress of the scheme from time to time. The technical implementation and monitoring will be done by the Project Committee.

The composition of the Steering Committee and Project Management Committee will be as under:-

1. Composition of Steering Committee:

Chairperson- Joint Secretary Concerned.

Members- DDG, NIC
Director (Waqf)
Secretary, Central Waqf Council
Technical Director, NIC
CEO, Kerala Waqf Board
CEO, West Bengal Waqf Board
CEO, Delhi Waqf Board.
Under Secretary (W)- convener

The Chairperson of the Committee can co opt members or have special invitees in the interest of implementation of the project. This committee will meet quarterly to review the work.

2. Composition of Project Management Committee:

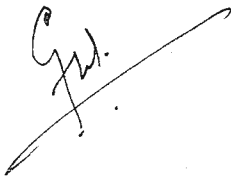
Chairperson: DDG, NIC

Executive Chairperson: DDG's Nominee

Members CEO, Haryana Board of Auqaf.
CEO, Karnataka Board of Auqaf.
Technical Director, NIC
Under Secretary, MoMA.
Representative of CWC- Convenor

The Chairperson of the Committee can co opt members or have special invitees in the interest of implementation of the project.

3. Besides above, Secretary (CWC) will constitute a monitoring committee in CWC itself who will constantly supervise the implementation work, meet at least once in a month and send monthly report to the Ministry on progress of computerisation work.
4. Central Waqf Council would submit a detailed action plan to the Ministry of Minority Affairs for implementation of the scheme within one month's time.



Funds disbursed to State Waqf Boads/NIC/CWC under the Scheme of Computerization of records of State Waqf Boards.			
S.No	Name of the State /UT Waqf Boards	Month of release	Amount released (Rs in Lakh)
A.	2009-10		
I	National Informatics Centre	Feb,2010	480.92
II	Central Wakf Council	March,2010	27.1
II	States Wakf Boards		
1	Punjab Wakf Board for CCF	March,2010	27.1
2	Karnataka State Board of Wakf for CCF	March,2010	27.1
3	Chhattisgarh State Waqf Board for CCF	March,2010	27.1
4	Maharashtra State Board of Wakfs for CCF	March,2010	27.1
5	Tamilnadu Wakf Board for CCF	March,2010	27.1
6	Board of Wakfs, West Bengal for CCF	March,2010	27.1
7	Assam Board of Wakfs for CCF	March,2010	27.1
8	Orissa Board of Wakf for CCF	March,2010	27.1
9	Tripura Board of Wakfs for CCF	March,2010	27.1
10	Himachal Pradesh Wakf Board for CCF	March,2010	27.1
11	UP Sunni Central Waqf Board for CCF	March,2010	27.1
	Total		806.12
B.	2010-11		
1	Bihar State Sunni Wakf Board for CCF	May,2010	27.1
2	Bihar State Shia Wakf Board for CCF	May,2010	27.1
3	Puduchery State Wakf Board for CCF	May,2010	27.1
4	Kerala State Wakf Board for CCF	May,2010	27.1
5	Haryana State Wakf Board for CCF	May,2010	27.1
6	Wakf Board Manipur for CCF	May,2010	27.1
7	Madhya Pradesh State Wakf Board for CCF	July,2010	27.1
8	Delhi Wakf Board for CCF	July,2010	27.1
9	Lakshadweep State Wakf Board for CCF	Aug,2010	27.1
10	Andaman and Nicobar Islands Wakf Board for CCF	Oct,2010	21.29
11	Uttarakhand Wakf Board for CCF	Nov,2010	27.1
12	Rajasthan Board of Muslim Wakf for CCF	Dec,2010	27.1
13	Jammu & Kashmir Board for specified Wakf and specified Wakf properties for CCF	Jan, 2011.	21.96
14	Meghalaya Board of Wakfs for CCF	Jan, 2011.	21.29
	Total		362.64
C.	2011-12		
1	Andhra Pradesh State Wakf Board for CCF	June, 2011.	27.1
2	Maharashtra State Board of Wakfs (Handholding Charges 2 nd Instalment)	Oct,2011.	7.13
3	Haryana State Wakf Board (Handholding Charges 2 nd Instalment)	March,2012	3.04
4	Madhya Pradesh State Wakf Board (Handholding Charges 2 nd Instalment)	March,2012	10.2
5	Kerala State Wakf Board (Handholding Charges 2 nd Instalment)	March,2012	4.67
6	Karnataka State Board of Wakf (Handholding Charges 2 nd Instalment)	March,2012	10.2
	Total		62.34
D.	2012-13		
1	UP Sunni Central Waqf Board (Handholding Charges 2 nd Instalment)	June, 2012	10.2
2	Gujarat State Wakf Board for CCF	July,2012	27.1
3	Assam Board of Wakfs (Handholding Charges 2 nd Instalment)	July,2012	6.28
4	Tripura Board of Wakf (Handholding Charges 2 nd Instalment)	July,2012	7.2
5	Punjab Wakf Board (Handholding Charges 2 nd Instalment)	July,2012	8.8
6	Tamilnadu Wakf Board (Handholding Charges 2 nd Instalment)	July,2012	10.2
7	Assam Board of Wakfs(Handholding Charges 3 rd Instalment)	Jan,2013	4.24
8	Orissa Board of Wakf (Handholding Charges 2 nd Instalment)	Feb,2013	6.25
9	Chhattisgarh State Waqf Board (Handholding Charges 2 nd Instalment)	March,2013	8.8
	Total		89.07
E.	2013-14		
1	Himachal Pradesh Wakf Board (Handholding Charges 2 nd Instalment)	May,2013	6.46
2	Wakf Board Manipur (Handholding Charges 2 nd Instalment)	May,2013	7.2
3	Karnataka State Board of Wakf(Handholding Charges 3 rd Instalment)	May,2013	6.62
4	Madhya Pradesh State Wakf Board (Handholding Charges 3 rd Instalments)	May,2013	9.75
5	Board of Wakfs, West Bengal (Handholding Charges 2 nd Instalments)	May,2013	10.06
6	Central Wakf Council (Handholding Charges 2 nd Instalments)	Sep,2013	7.80
7	Central Wakf Council	Dec,2013	250.00
	Total		297.89
	Grand Total (A+B+C+D+E)		1618.06

Statement showing funds released during 11th plan and 12th plan (up to Feb, 2014) and estimates for the balance period of 12th plan.

(Rs. In Lakh)

S.No.	Description	Estimates as per original schemes	Funds released during 11 th five year plan and 12 th plan 2012-13 & 2013-14	Estimates for remaining period of 12 th five year plan (2014-15 to 2016-17)
1	Centralized Computing Facility			---
(a)	<ul style="list-style-type: none"> One time cost consisting of Hardware & Software cost, Application Hosting cost, Disaster Recovery cost. 	87.00	87.00	
(b)	<ul style="list-style-type: none"> Remuneration Salary of the Resident engineer for Data Centre at New Delhi and Hyderabad at the rate of Rs.20,000/- per month. 	14.40	4.80	14.40
2	Application Development and Application Cyber Security Audit Cost	120.00	120.00	---
3	Project Management Unit			---
(a)	<ul style="list-style-type: none"> 4 PCs, Printer, Scanner, inclusive of traveling cost to other Waqf Board location. 	10.00	10.00	
(b)	<ul style="list-style-type: none"> Salary of 4 Manpower within the capacity of Sr. Developer (02) and DEO (02) at the rate of Rs.35,000/- (earlier Rs.25000) per month and Rs.15,000/- (earlier Rs.10000) per month respectively, 2 of which will be stationed in MoMA. 	25.20	8.40	36.00
4	Computing Facility at State Waqf Boards			

	<ul style="list-style-type: none"> • One time cost @Rs.27.1 lakh per Wakf Board and 70.00 CWC which will include PCs, UPS, DG, Printer/ Scanner, AC, Furniture, Site preparation etc. (To be released to the Waqf Boards, under intimation to the State/UT Government MoMA for procurement as per specifications of NIC. 	813.00	742.04	75.50 (Dadra Nagar Haveli, UP Shia and Jharkhand Waqf Boards)
5	Application Training Cost <ul style="list-style-type: none"> • One time cost at Central place @Rs. 1 lakh\ Wakf Board and CWC) 	30.00	30.00	---
6	Digitization Cost <ul style="list-style-type: none"> • One time cost for 29 Wakf Board inclusive of matching and attaching the scanned files with the Wakf properties entry made from the Aukaf Register-Out sourcing model, Agency hired at MoMA level 	50.00	50.00	---
7				
(a)	Manpower hiring cost for First Year consisting of 2 Manpower within the capacity of Asst. Developer and Data Entry Operator at the rate of Rs.15000/month and Rs.10000/month stationed in Waqf Boards in States /UTs.	87.00	87.00	---
(b)	Waqf Board Hired Manpower <i>Handholding cost for Second Year and Third Year @ Rs.12 Lakhs</i> per year per State Waqf Board (for 29 SWBs) towards contract personnel, Computers stationeries etc. (To be released to Wakf Boards, under intimation to the State/UT Government/MoMA)	800.00	145.1	---

8.	Project Management Cost (One time cost)	40.00	40.00	---
9.	Hiring of Outsource Agency by CWC	---	250.00	375.00
10.	Contingency Cost (One time cost) (10 % of the Total of above heads)	207.66	43.72	163.94
	Total	2284.26	1618.06	664.84