



**No.8-37/2013/V2-leadership
Government of India
Ministry of Minority Affairs**

**11th Floor, Paryavaran Bhavan,
C.G.O.Complex, Lodhi Road,
New Delhi-110003
Dated: 16th May, 2014**

To

The Pay & Accounts Officer,
Ministry of Minority Affairs,
Paryavaran Bhavan, CGO Complex,
New Delhi

Subject: Release of 1st installment (50%) of non-recurring Grant-in-Aid for 2013-14 to 'Khardah Public Cultural & Welfare Association, Vill-Khardah, PO-Tulsiberia, PS Amta, Distt. Howrah-711401, West Bengal' for organizing Leadership Development training programme at Howrah District (West Bengal) under the "Scheme for Leadership Development of Minority Women"(Nai Roshni) during the year 2014-15.

Sir,

I am directed to convey the sanction of the President of India for an amount of Rs. 3,57,750/- (Rupees Three Lakh Fifty Seven Thousand Seven Hundred and Fifty only), towards the cost for organizing Leadership Development training for Minority Women for 125 (One Hundred and Twenty Five Only) Non Residential training for selected trainees at Howrah District (West Bengal) and release of Rs. 1,78,875/- (Rupees One Lakh Seventy Eight Thousand Eight Hundred And Seventy Five only) for Non -Residential As First Installment(50%) During The Year 2014-15, to Khardah Public Cultural & Welfare Association, Vill-Khardah, PO-Tulsiberia, PS Amta, Distt. Howrah-711401, West Bengal, as per details at Annexure - I. The above sanction is subject to fulfillment of following terms and conditions as given in para 2(i-xii) and the Guidelines prescribed under the Scheme:

2 (i) Grant-in-aid has been given to the above mentioned organizations on the basis of the recommendation of Government of West Bengal. It is incumbent on the part of Government of West Bengal to ensure that the organization recommended by them utilize the fund for the purpose it has been sanctioned.

(ii) The Organization will not obtain grant for the same purpose or activity from any other Ministry or Department of Government of India or State Government and or any other body.

(iii) The Organization will not divert grant-in-aid and entrust the execution of the project for which the Grant-in-Aid is sanctioned to another organization or institution. No funds out of this grant should be utilized for any new/other scheme for which prior approval of Government has not been obtained.

G. Mishra
गीता मिश्रा/GEETA MISHRA
अवर सचिव/ Under Secretary
अल्पसंख्यक कार्य मंत्रालय
Ministry of Minority Affairs
भारत सरकार/ Govt. of India
New Delhi

- (iv) The organization will submit the Progress Report and Expenditure Statement as soon as the training is complete. It should be item wise. Format may be seen on website of the Ministry of Minority Affairs at <http://www.minorityaffairs.gov.in/>.
- (v) The Organization will maintain subsidiary accounts of the Government grant and furnish the audited statement of accounts with utilization certificate in GFR 19 (A) at the end of financial year **2014-15** to the Government.
- (vi) The accounts of the Organization shall be open to inspection by the sanctioning and recommending authority and audit, both by the Comptroller and Auditor General of India and Internal Audit Wing of Officer of Chief Controller of Accounts of this Ministry, whenever the Organization is called upon to do so.
- (vii) The assets acquired wholly or substantially out of Government grant should not be disposed of without prior sanction of the President, encumbered or used for purpose other than those for which grant has been sanctioned. The organization is required to maintain a Register of such assets and send an annual statement in the prescribed proforma to this Ministry at the end of the financial year.
- (viii) If the Government is not satisfied with the progress of the project or considers that the conditions of sanction are being violated, it reserves the right to terminate the grant-in-aid and/or to blacklist the organization from future grant or any other financial assistance from the Government, apart from taking appropriate civil and criminal legal action.
- (ix) It is further certified that grant-in-aid to the grantee is sanctioned in accordance with pattern of financial assistance approved and is in conformity with guidelines of the Scheme.
- (x) The Grant-in-Aid is further subject, to the conditions laid down in General Financial Rules as amended from time to time.
- (xi) The Grants-in-Aid is further subject, to fulfillment of terms and conditions to the provisions including Financial norms as laid down in the "Scheme for the Leadership development of Minorities Women" and further instructions/directions from the Government of India from time to time.
- (xii) As per para 20(e) of the "Scheme for Leadership Development of Minority Women", the organization shall utilize the financial assistance for the specified purposes only. The organization shall give an undertaking that in the event of acting in contravention of this condition , it will refund the amount received from the Government with 18% annual penal interest and any other action , as deemed necessary by Government .

3. Certified that there is no unspent balance available with the organization.
4. Certified that this sanction has been noted at Sl. No. 25 in the Register of Grants.
5. The organization has executed bond in the prescribed format which has been accepted by the Competent Authority.

G. Mishra
16/5/14
गीता मिश्रा/ GEETA MISHRA
अवर सचिव/Under Secretary
अल्पसंख्यक कार्य मंत्रालय
Ministry of Minority Affairs
भारत सरकार /Govt. of India
नई दिल्ली/ New Delhi

6. The Drawing & Disbursing Officer of this Ministry will prepare the bill for an amount of **Rs. 1,78,875/- (Rupees One Lakh Seventy Eight Thousand Eight Hundred And Seventy Five only)**, 1st installment during the year **2014-15**, in favour of '**Khardah Public Cultural & Welfare Association, Vill-Khardah, PO-Tulsiberia, PS Amta, Distt. Howrah-711401**'. The amount may be transferred electronically through RTGS to the Organization's Bank, (**AXIS Bank Ltd.**), Branch: Bagnan, OT Road, Behind Sujata Cinema, Account No. **580010100025009**, MICR Code – NA , IFSC/RTGS Code – **UTIB0000580**.
7. The amount is debitible from Demand No. 68 – Ministry of Minority Affairs, Major Head "2235" – Social Security and Welfare, Sub Major Head "02" - Social Welfare, "200"- Other Programmes, 16 – Scheme for Leadership Development of Minority Women, 16.00.31 – Grant-in-Aid-General for the year **2014-15 (Plan)**.
8. The Grant-in-Aid is sanctioned under the additional power delegated to this Ministry vide Ministry of Finance' Officer Memorandum No. F10 (a) E (Coord.) 62 dt. 1st June 1962. The sanction letter is issued with the concurrence of JS & FA vide **Dy. No. 55 dated 02/05/2014** .
9. No UC is pending.

Yours faithfully,

G. Mishra
16/5/14
(Geeta Mishra)

Under Secretary to the Government of India

Copy to:-

1. Khardah Public Cultural & Welfare Association, Vill-Khardah, PO-Tulsiberia, PS Amta, Distt. Howrah-711401.
2. Secretary/Principal Secretary, Government of West Bengal, Minority Welfare Department.
3. The Director, Audit Central Revenue (Special Cell) AGCR Building. I.P. Estate, New Delhi-110002.
4. Director (IFD), Ministry of Minority Affairs.
5. The Drawing & Disbursing Officer , Ministry of Minority Affairs , 11th Floor , Paryavaran Bhawan , CGO Complex, Lodhi Road, New Delhi-110003.
6. Budget Section/S.O.Guard File.
7. Howrah District Minority Welfare Officer.
8. Director (Information) Concerned State Government for wide publicity.

G. Mishra
16/5/14
(Geeta Mishra)

Under Secretary to the Government of India

G.
गीता मिश्रा / GEETA MISHRA
अवर सचिव / Under Secretary
अल्पसंख्यक कार्य मंत्रालय
Ministry of Minority Affairs
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

**Scheme for Leadership Development of Minority Women
Sanction during 2014-15**

State Name/District	Name of Organization	Non-Residential		Residential	
		No. of Batches	No. of Women trainees	No. of Batches	No. of Women Trainees
West Bengal (District Howrah)	Khardah Public Cultural & Welfare Association, Vill- Khardah, PO- Tulsiberia, PS Amta, Distt. Howrah-711401	5	125	0	0

Note : Each batch is of 25 trainees.

G. Mishra
 16/5/14
 गीता मिश्रा / GEETA MISHRA
 अवर सचिव / Under Secretary
 अल्पसंख्यक कार्य मंत्रालय
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